



## LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Monday, October 15, 2018

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room at the Administration Building. The meeting was called to order at 7:00 p.m. by the Board President, Pamela Chirls, who announced that adequate notice of this meeting had been provided by amendment to notice approved at the Board's reorganization meeting on January 2, 2018 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *The Alternative Press* and the Livingston Township Clerk.

Members Present: Charles "Buddy" August, Pamela Chirls, Ronnie Konner, Samantha Messer, George Shen and Philippe Jallow

Also in Attendance: James O'Neill, Steven Robinson, Lisa Capone-Steiger, Susan Burman, Erin Crookhorn, and approximately 15 members of the public and staff

### **Conference with Livingston Education Association**

Mrs. Chirls welcomed the Livingston Education Association. The Board meets with the Livingston Education Association's Executive Board twice a year. In attendance were Anthony Rosamilia, President; Lynn Schwartz, Secretary; Melissa DeAngelus, Treasurer.

Mr. Rosamilia began by discussing how unique and wonderful it is that the LEA has an opportunity to meet with the Board twice a year. Mr. Rosamilia continued that he has two items on his agenda. First, the status of review of six-day rotation at elementary schools and the concerns the teachers have with the logistical issues of the six-day rotation. Mr. Rosamilia requested that the LEA be kept abreast of any updates going forward. Mrs. Steiger advised that there is a committee currently gathering information in the elementary school buildings via face to face conversations. Mrs. Chirls advised that this is a good time to have a conversation regarding this, considering the budget for the following school year is upon us. Mrs. Konner advised that this was also a topic at a PT Council meeting.

Secondly, Mr. Rosamilia addressed the Superintendent Search and the LEA's concern about who the next Superintendent will be. Mr. Rosamilia requested that the LEA have a role, as a major stakeholder, in helping decide who the next superintendent will be. Mrs. Chirls asked what their role would be and Mr. Rosamilia clarified that whatever the process is, the LEA would like to have representation. Ms. Messer stated she feels that it is crucial that the LEA to be a part of this search. Mr. O'Neill advised that the logistical issues that impact the superintendent search is different than any other administrator. Mr. O'Neill agreed that the LEA should be represented in the search. Ms. Messer stated that the involving the LEA in the search is a priority. Mrs. Konner agreed that we certainly need to take the voice of all stakeholders into consideration. There will be many conversations to be had moving forward, as we share the same goals.

Mr. Rosamilia also mentioned that he hopes that PARCC will not be as big of a discussion as it has been in the past. Mrs. Konner shared past practices of the Board from the 1980s and 1990s and how the Board now have two meetings with the LEA. Mr. Rosamilia thanked the Board for their time. Mrs. Chirls thanked the LEA for coming.

### **Superintendent's Report**

Mr. O'Neill shared with the community that the schools have been busy places. The fall National Honor Society induction took place this past week. The Italian Club had exchange students visiting. All schools celebrated Week of Respect and Red Ribbon Week. Additionally, many school wide activities that promote values were emphasized. For example, Random Acts of Kindness and Soles for Shoes, a lesson of putting yourself in someone else's shoes. Furthermore, Challenge Day took place at HMS and LHS, with the goal to promote leadership, social inclusion, positive change, and self-expression. Finally, Mr. O'Neill noted that artwork by Emily Moskowitz, LHS Class of 2017, was generously donated to our Board office. Mr. O'Neill emphasized that the overall theme is that that everyone benefits from classroom experiences, as well as experiences from outside of the classroom. It benefits the students themselves, the school district and the whole community.

### **Summer Curriculum Writing Update**

Mrs. Marybeth Kopacz and Mrs. Natalie Topylko, Directors of Curriculum and Instruction, provided a presentation on the 91 projects completed this summer. Much of this work shows itself in curriculum projects and in the classroom daily. There is a five-year cycle of projects requiring rewriting and editing. Mrs. Kopacz and Mrs. Topylko touched on the vision of curriculum writing, NJDOE mandates, the highlights and overarching themes, interdisciplinary connections, the department work that occurred this summer and their goals moving forward. The presentation is available on our website.

### **Board Reports**

Mrs. Konner attended the Italy Exchange and it was wonderful to see the twenty-five exchange students. Mrs. Konner also attended the Big L breakfast and wishes to congratulate Mr. August, as he was inducted onto their board. Additionally, Elliot Lovy thanked the Board and Town Council and how appreciative they are for state of the art tennis courts and pickle ball courts. Finally, Mrs. Konner attended technology committee meeting. There are preliminary plans with Future Ready.

The Board attended a Curriculum Committee meeting with administration. Ms. Messer addressed that the Board is pleased to have several books introduced into the curriculum. Ms. Messer also made mention that the Summer Curriculum Writing was also discussed. Furthermore, there is an elementary school math pilot program being introduced. Ms. Messer asked that Mrs. Steiger address this.

Mrs. Steiger advised the community that Mrs. Topylko and Ms. Seiferheld began analyzing the elementary math curriculum. As they began to assess the math curriculum that we are using, they have considered the resources available to the teachers, observations of lessons, and questions teachers have. Mrs. Topylko and Ms. Seiferheld will report back to what they believe is helpful and what we can consider moving forward. Once we have more information, we will come back to the Board through the Curriculum Committee to share those results. Mrs. Chirls asked what grade levels this is for. Mrs. Steiger responded that it is currently looking at K-5, it is being tried across those grade levels, but we will wait to see the teacher's feedback on how useful those tools are. Mrs. Chirls asked if these are tools that will supplement the text that has already been put into place for grades 3 to 5. Mrs. Steiger responded that we are looking at the

entire process, as the Committee may come back and say it is better to start in the grades K to 2 model or that it may be best to supplement the grades 3 to 5 curriculum.

Ms. Messer also addressed the Albert program that is being rolled out for students which includes past AP exam questions. It will be used as a formative assessment for students as they prepare for the AP exams. Teachers will then have a sense of the types of questions being used on the AP exams.

Mrs. Konner also mentioned that there is an upcoming reception for the Essex Regional Educational Services Commission for communities to be more aware of what the Commission does. Mrs. Konner sits as a liaison for ERESC, along with other Board members from surrounding districts, which gives them an opportunity for an exchange of information, in addition to understanding the services ERESC provides for our students.

Dr. Shen addressed that he and Mrs. Konner went to the L-TV meeting. As reminder, this is part of the school education program to combine technology design and business education in one program, which promotes Livingston activities. This is a valuable program to schools and to the community.

Mr. August mentioned that October 20<sup>th</sup> is the LACD Halloween Party.

### **Approval of Minutes**

Mrs. Konner moved the following:

1. Voting Meeting Minutes of September 5, 2018
2. Voting Meeting Minutes of September 17, 2018
3. Workshop Meeting Minutes of October 8, 2018

Dr. Shen seconded the motion.

**ROLL CALL VOTE** – Aayes – Mr. August, Mrs. Konner, Ms. Messer, Dr. Shen, Mrs. Chirls  
Abstained – Mr. August abstained on the minutes of the October 8 meeting  
Nays – None

### **Public Input on Agenda Items ~ up to 15 minutes**

Justin Alpert, 56 Amherst Place, addressed the six-day rotation as he would like to hear from teachers on what their concerns are. Secondly, Mr. Alpert addressed his belief on the lack of teacher support for PARCC exams. Mr. Alpert requests that the Board discuss at NJSBA the option to opt-out students from the PARCC, if it does not make sense for that individual child. Mr. Alpert stated that our teaching professionals should be able to consider another approach that may work with each individual student.

Mary Pulver, 47 Winchester Road, wants to address the six-day rotation schedule as she hopes that feedback from students and families is being considered. Mrs. Pulver also wanted to thank the Board and administration for all of its' hard work. Mrs. Pulver also stated that public should have a closer look at policies and regulations in order to give opinion, ask questions, and raise any concerns.

Stephanie Cohen, 20 Stonewall Drive, asked if parent input will be considered in the Superintendent Search.

## RECOMMENDATIONS FOR APPROVAL

### PROGRAM/CURRICULUM

Mr. August moved the following:

#### 1.1 Textbooks and DVDs

**Resolved**, that the Livingston Board of Education approves the following textbooks and DVDs as shown on **Attachment A**.

#### 1.2 Student Teachers

**Resolved**, that the Livingston Board of Education approves the following student teacher assignments:

Name	School	Type of Placement	In-District Location	Assigned Staff	Date
Amanda Massaker	Montclair State University	School Psychologist	Heritage Middle School	Kristin Pannorfi	10/15-12/21/18 1/4-5/5/19
Brooke Reynolds	Fairleigh Dickinson University	Teacher Observation	Riker Hill Elementary	MaryAnn Chorba	1/2-1/18/19
Nicholas Quintero	Fairleigh Dickinson University	Teacher Observation	Livingston HS	Samantha Kowalak	1/2-1/18/19
Nicole Leone	Fairleigh Dickinson University	Teacher Observation	Livingston HS	Susan Rothbard	1/2-1/18/19
Rebecca Leshchinsky	Caldwell University	Teacher Observation	Hillside Elementary	Pam Richmond	10/15-12/20/18

Ms. Messer seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Dr. Shen, Mrs. Chirls  
Nays – None

### STUDENT SERVICES

Ms. Messer moved the following:

#### 2.1 Out of District Placements

**Resolved**, that the Livingston Board of Education approves placement for the academic year 2018-2019 for four (4) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment B**.

#### 2.2 Related Services/Medical Consultants

**Resolved**, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2018-2019 school year:

### HOME/HOSPITAL INSTRUCTION

LearnWell \$42.50/hour  
Saint Clare's Hospital \$54.00/hour  
Silvergate Prep \$50.00/hour  
October 15, 2018

**MULTISENSORY READING INSTRUCTION**

Lindamood Bell \$156.00/hour

**NURSING SERVICES**

Home Care Therapies DBA Horizon Healthcare Staffing RN \$53.00/hour  
LPN \$45.00/hour

**VOCATIONAL**

Jewish Vocational Services \$875.00/evaluation

Dr. Shen seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Dr. Shen, Mrs. Chirls  
Nays – None

**BUSINESS**

Mrs. Konner moved the following:

**3.1 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10&11	Regular	\$3,413,816.18
12	Regular	262,010.25
20	Regular	100,226.83
60	Cafeteria	<u>238,248.61</u>
	<b>TOTAL</b>	<b><u>\$4,014,301.87</u></b>

Regular Checks	77606-78169, 77359, 77506	\$3,776,053.26
Cafeteria Checks	1064-1066	<u>238,248.61</u>
	<b>TOTAL</b>	<b><u>\$4,014,301.87</u></b>

**3.2 Board Secretary Report – August 2018**

**Whereas**, the Livingston Board of Education has received the Report of the Board Secretary for August 31, 2018, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

**Whereas**, the Livingston Board of Education has received the report of the Treasurer for August 31, 2018, which report is in agreement with the Report of the Board Secretary, and

**Whereas**, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	11,262,241		
(11) Current Expense		16,039,739	3,995,674
(12) Capital Outlay		417,510	1,978,235
(20) Special Revenue Fund	255,010		
(30) Capital Projects Fund	637,127		
(40) Debt Service Fund	357,847		
Total:	\$12,512,225	\$16,457,249	\$5,973,909

**Whereas**, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of August 31, 2018, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

**Resolved**, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

**Further Resolved**, the Livingston Board of Education certifies that, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**3.3 Transfers**

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2018-2019 budget for August pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0260	Workmen’s Compensation		\$6,761
0520	Insurance	\$6,761	
0610	General Supplies	\$1,000	
0640	Textbooks		\$1,000
	TOTALS	\$7,761	\$7,761

**3.4 Purchase of Student Computers – MPMS 1:1**

**Resolved**, that the Livingston Board of Education approves the purchase of 510 HP Chromebook x360 touch screen laptop computers in the amount of \$186,333.40 through Software House International Inc. The purchase is being made through the NASPO HPI State contract.

Mr. August questioned what the average class size of the next three years of the incoming 6<sup>th</sup> grade students. Mr. Robinson responded that there are 486 current 5<sup>th</sup> grade class, 486 students the following year and 474 students for the third year. The purchase of 510 will exceeds the number of students, allowing for repair, if needed. Furthermore, there is a three-year warranty on the devices. The concern of breakage is coverage by the warranty and the extra 5% of devices.

Mrs. Chirls questioned if the tracking of the breakage at HMS has been monitored. Mr. Robinson affirmed that it has been tracked this past year that we have had the devices. Mrs. Konner questioned what the cost of insurance will be to parents. Mr. Robinson confirmed that the annual cost of insurance will be \$30, which will cover warranty.

Dr. Shen asked if teachers will have the same device. Mr. Robinson responded that teachers have a different device, the Surface 4. Dr. Shen asked if the usage of the stylus pen will be required when teachers assign homework. Mr. Robinson and Mrs. Steiger confirmed that any stylus may be used, as the devices do not have a designated stylus. Mrs. Konner advised that the Technology Committee discussed the possibility of students getting extra styli from the media center, the students may bring their own, or get from front office. Mrs. Steiger confirmed that bundles will be ordered.

### **3.5 Field Trips**

**Resolved**, that the Livingston Board of Education approves the field trips as shown on **Attachment C**.

### **3.6 Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment D**.

### **3.7 Parental Contract for Transportation**

**Resolved**, that the Livingston Board of Education approves the parental contract for student transportation for student #770029 from July 1, 2018 to June 20, 2019, at a cost not to exceed \$6,012.99.

### **3.8 Student Safety Data System Report**

**Resolved**, that the Livingston Board of Education approves the Student Safety Data Systems Report for the 2017-2018 school year.

### **3.9 Policies and Regulations**

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for first reading:

*Policies*

*Program*

Policy #2464 – Gifted and Talented Students (M) (with revisions)

Policy #2467 – Surrogate Parents and Foster Parents (M) (with revisions)

*Teaching Staff Members*

Policy #3281 – Inappropriate Staff Conduct (with revisions)

*Support Staff Members*

Policy #4281 – Inappropriate Staff Conduct (with revisions)

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for second reading and adoption:

Policy #1613 - Disclosure and Review of Applicant's Employment History (M) (new to district)

*Program*

Policy #2430 – Co Curricular Activities (M) (with revisions)

Policy #2431 – Athletic Competition (M) (with revisions)

*Teaching Staff Members*

Policy #3212 - Attendance (M) (with revisions)

*Students*

Policy #5116 – Education of Homeless Children (M) (with revisions)

Policy #5339 – Screening for Dyslexia (M) (with revisions)

Policy #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (with revisions) (changes made since 7/10/18, back on for first reading)

*Operations*

Policy #8330 – Student Records (M) (with revisions)

Regulations

*Administration*

Regulation #1613 – Disclosure and Review of Applicant's Employment History (M) (new to district)

*Program*

Regulation #2418 – Section 504 of the Rehabilitation Act of 1973 – Students (M) (new to district)

*Students*

Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (with revisions) (changes made since 7/10/18, back on for first reading)

*Operations*

Regulations #8330 – Student Records (M) (new to district)

**Resolved**, that the Livingston Board of Education has reviewed the following policies and has determined that no changes are required at this time:

Policy #2200 – Curriculum Content (M)

Policy #3322 – Staff Member's Use of Cellular Telephones (Certified Staff)

Policy #4322 – Staff Member's Use of Cellular Telephones (Support Staff)

**Resolved**, that the Livingston Board of Education approves the renumbering of Policy #4211 to Policy #4212 – Attendance (Support Staff).

**Resolved**, that the Livingston Board of Education approves the retitling of Policy #4152 – Freezing or Reducing Wages to Policy #4152 – Withholding of an Increment.

**Resolved**, that the Livingston Board of Education abolishes Regulation #3244 – In Service Training. The corresponding policy was abolished on September 17, 2018.

Dr. Shen seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Dr. Shen, Mrs. Chirls  
Nays – None

Following the vote, Mrs. Chirls made mention of two payments to Pearson on the bill list. Additionally, Mr. Robinson clarified that policies are discussed roughly up to four times, if not more, prior to being voted on, to which Mrs. Chirls affirmed. Mr. Robinson and Mr. O’Neill both confirmed that Board Policies can be found on the district website. Mrs. Chirls asked to whom community members may address any questions to. Mr. Robinson confirmed that questions should be addressed to him as the Board Secretary and/or the Superintendent and then they will address it with the appropriate party.

Mr. August also questioned Policy 5116 – Education of Homeless Children, as the policy states that the Assistant Superintendent appoint a legal guardian. Mr. August questioned what liability we have if we appoint the wrong guardian. Mrs. Steiger explained that individuals volunteer to be a child’s surrogate, should the student not have a guardian. That person would be solely responsible for educational purposes and not for anything outside of the district. Mr. August asked where the child would live. Mrs. Steiger responded that the child would continue to live in Livingston, but not with that surrogate. For example, should a dramatic loss occurs and while waiting for family to arrive or for the State to take over, a surrogate is appointed just for school related matters.

**PERSONNEL**

Mrs. Konner moved the following:

**4.1 Resignations**

**Resolved**, that the Livingston Board of Education accepts the resignations of:

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Location</b>	<b>Last Day of Employment</b>
<i>Caroline Gower</i>	PRIDE Teacher	Retirement	BHE	December 31, 2018
<i>Wendy Kohn</i>	TOSD	Retirement	Harrison	December 31, 2018
<i>Stacey Strumeyer</i>	Instructional Aide	Resignation	LHS	September 28, 2018
<i>Leslie Heller</i>	Instructional Aide	Resignation	BHE	October 1, 2018
<i>Lucia Ammerata</i>	Instructional Aide	Resignation	HMS	October 5, 2018
<i>Diane Salvatori</i>	Instructional Aide	Resignation	BHE	October 15, 2018
<i>Donna Manno</i>	Instructional Aide	Resignation	Collins	October 12, 2018

<i>Haley Kornspan</i>	ABA Discrete Trial TA	Resignation	BHE	October 19, 2018
<i>Gabrielle Altstadter*</i>	Teacher of ESL (PT)	Resignation	BHE	December 14, 2018, or earlier if replacement can begin

*\*as amended from a previous agenda*

#### 4.2 Leaves of Absences

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Melissa Rosario*</i>	Elementary School Teacher	RHE	8/31/18-10/17/18	10/18/18-1/17/19**	1/18/18-1/25/18	1/28/19
<i>Lori Balasic*</i>	School Counselor	MPMS	8/29/18-11/2/18	11/5/18-2/1/19**	2/4/19-6/30/20	9/1/20
<i>Helene McNanna</i>	Teacher of Social Studies	HMS	1/2/19-1/17/19	1/18/19-3/29/19**	NA	4/1/19
<i>Lauren Szaro*</i>	Reading Specialist	Hillside	08/29/2018-10/31/18	11/1/18-1/31/19**	2/1/19-6/30/20	9/1/20
<i>Stephanie Brunn*</i>	Teacher of ESL	HMS/RHE	10/22/18-12/6/18	12/7/18-2/26/19 & 2/27/19-4/5/19**	NA	4/8/19
<i>Janice Einsbruch</i>	Instructional Aide	MPE	8/29/18-9/28/18	NA	10/1/18-10/31/18	11/1/18
<i>Michael Pizzone</i>	Teacher of Social Studies	LHS	NA	10/18/18-11/9/18**	NA	11/12/18

*\*as amended from a previous agenda*

*\*\*Designates time counted toward NJFLA/FMLA*

#### 4.3 Appointments

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Hermine France</i>	Transportation	Bus Aide	NA	NA	Bus Aide	1	\$11,865 (pro-rated)	9/17/18

<i>Denis Zaimaj</i>	HMS	Head Custodian	NA	Antonio Lekhrajmal	C	5	\$42,608, plus \$625 for black seal and \$2,300 for head middle	9/12/18
<i>Virginia Ackerman*</i>	MPMS	Teacher of ESL	Leave Replacement	Doreen Gugger	MA+32	1	\$65,326 (pro-rated)	11/30/18
<i>Michelle DiStasio</i>	MPMS	10-m Admin Secy	First Year Tenure Track	Gina Covello (new position)	AS- 10 M	1	\$38,819, plus \$1,200 degree	10/15/18
<i>Amanda Saito</i>	HMS/RHE	Teacher of ESL	Leave Replacement	Stephanie Brunn	MA+32	1	\$65,326 (pro-rated)	10/17/18
<i>Melissa Salandra</i>	BHE	Teacher of ESL (.60)	First Year Tenure Track	Gabrielle Altstadter	MA+32	10	\$49,913 (pro-rated)	Upon release from current contract or 12/17/18, whichever is sooner

*\*begins 60-day probationary period  
\*\*as amended from previous agenda*

**Resolved**, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on ***Attachment E***.

**4.4 Substitutes**

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes for the 2018-2019 school year:

**Teachers**

- Ursula Webster*
- Luca Bonvini*
- Allison Levy*
- Maria Hubert-Friscia*
- Zachary Hubert*
- Kenneth Duffy*
- Sharon Cytrynbaum*
- William Culver*
- Kelly Correia*
- Elizabeth Bartels*
- Marika Autrand*
- Colleen Currao*
- Edward Kelly*
- Deborah Zisa*
- William Boni*

**Secretarial**

*Ethel Cowan (\$16.00/hr)*

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
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<i>Michael Gerst</i>	HMS	Teacher of Social Studies	Long-Term Sub	Laurie Bisconti	\$263/day	9/24/18-TBD
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#### 4.5 Extra Work Pay

**Resolved**, that the Livingston Board of Education approves the following payments as listed on **Attachment F** for work performed.

#### 4.6 Stipends

**Resolved**, that the Livingston Board of Education approves the Livingston High School Athletic Stipends as listed on **Attachment G**.

**Resolved**, that the Livingston Board of Education approves the Livingston High School Co-Curricular Stipends as listed on **Attachment H**.

**Resolved**, that the Livingston Board of Education approves the Heritage Middle School Co-Curricular Stipends as listed on **Attachment I**.

**Resolved**, that the Livingston Board of Education approves the Mt. Pleasant Middle School Co-Curricular Stipends as listed on **Attachment J**.

**Resolved**, that the Livingston Board of Education rescinds the appointment of *Lisa Friedman* as Diversity Club Advisor at Heritage Middle School for the 2018-2019 school year.

**Resolved**, that the Livingston Board of Education approves the elementary stipends as listed on **Attachment K**.

#### 4.7 Lateral Moves

**Resolved**, that the Livingston Board of Education approves contract changes to be made for the certificated staff members listed on **Attachment L** who completed course work with passing grades and are eligible for a lateral move on the contract guide. The salary adjustments are effective and retroactive to September 1, 2018.

#### 4.8 Extra Period Assignments

**Resolved**, that the Livingston Board of Education approves the individual listed on **Attachment M** for extra period assignments in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education approves *Jason Daily*, Teacher of Television Production, to be compensated an additional \$170.58 per day from October 8, 2018 up to October 12, 2018.

#### 4.9 Contract Adjustments

**Resolved**, that the Livingston Board of Education approves the contract adjustment as listed on **Attachment N**.

#### 4.10 Summer Work

**Resolved**, that the Livingston Board of Education approves the individual listed on **Attachment O** to work over the summer of 2018 at the Summer Bridge Program at the approved rate.

**Resolved**, that the Livingston Board of Education approves the individual on **Attachment P** for summer curriculum writing at the approved rate.

#### **4.11 Longevity**

**Resolved**, that the Livingston Board of Education removes employee #4230 from the May 14, 2018 longevity list.

#### **4.12 Mentor Fees**

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment Q** listed as assigned mentors to receive payment in accordance with the schedule listed.

#### **4.13 2018-2019 Re-Appointments**

**Resolved**, that the Livingston Board of Education approves the reappointment of the security personnel for the 2018-2019 school year as shown on **Attachment R**.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment S** for reappointment as Playground, Cafeteria and Media Aides for the 2018-2019 school year at the rate listed.

Ms. Messer seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Dr. Shen, Mrs. Chirls  
Nays – None

### **MISCELLANEOUS**

Ms. Messer moved the following:

#### **5.1 HIB Report**

**Resolved**, that the Livingston Board of Education accepts the findings of HIB cases.

#### **5.2 Suspension Report**

**Resolved**, that the Livingston Board of Education approves the Suspension Report for the month of September.

#### **5.3 HIB Self-Assessment Report**

**Resolved**, that the Livingston Board of Education approves the HIB Self-Assessment Report which was presented at their Workshop Meeting on October 8, 2018 and authorizes its submission to the New Jersey Department of Education.

Mr. August seconded the motion.

**ROLL CALL VOTE** – Ayes – Mr. August, Mrs. Konner, Ms. Messer, Dr. Shen, Mrs. Chirls  
Nays – None

Dr. Shen questioned the HIB Self-Assessment Report. Mr. Robinson and Mrs. Steiger confirmed that the chart and numbers were presented to the Board at the October 9, 2018 Workshop Meeting.

## **Public Comment ~ up to 15 minutes**

Justin Alpert, 56 Amherst Place, following up on Mr. Rosamilia's statement, the parents would like to know what the teachers are looking for in next Superintendent. Four stakeholders, including administrators, teachers, parents and students, should have a conversation.

Mary Pulver, 47 Winchester Road, wants to share that the reputation of our district goes far and wide. Mrs. Pulver also stated Mrs. Chirls holds all the qualities of a leader. This is not a political campaign, but Mrs. Chirls' work for our children has been appreciated.

Sage Blinderman, 18 East Drive, would like to thank those responsible for bringing Challenge Day to Livingston, as her son participated in Challenge Day this year.

Chris Steffner, Bridgewater, talked about recent statements that have been made about her departure. A review of her contract, separation agreement and the current state of the law is outlined in N.J.A.C. 6A:23A-3.2 which can provide accurate information and she would encourage the public to read these documents prior to coming to a conclusion about the facts in this matter.

In response to the questions regarding the search for a new superintendent, Mr. O'Neill advised that many details are yet to be determined, which the public should understand. The fact that sentiments or new dynamics on a new board will impact the superintendent search. However, the current Board endorses what we have done so far, which includes a posting at the NJSBA conference. Mr. O'Neill will solicit and meet with people he knows who may be interested. Mr. O'Neill anticipates having at least two forums for parents to participate to provide input.

## **New Business**

Mr. August advised that the highlight of his stay at St. Barnabas was the therapy dog. Mr. August questioned our practice with therapy dogs. Mrs. Steiger responded that we use Bright and Beautiful, a fully credentialed, licensed and insured company at Livingston High School and Monmouth Court Campus during exams and other times of stress. Mrs. Konner asked if therapy dogs are utilized at other levels. Mrs. Steiger advised that therapy dogs do go to the elementary and middle school levels for visits; however, it's not necessarily during the times of stress. Mrs. Steiger will confirm when therapy dogs are brought in.

Mrs. Chirls advised that Challenge Day was brought in by a request from the Students Assistance Counselors (SACs). We work cooperatively with LMAC to bring those programs to HMS and LHS. Mrs. Chirls thanked Mrs. Steiger for bringing it here.

## **Old Business**

Ms. Messer read a statement regarding the resignation and separation agreement of Mrs. Steffner explaining the reasons why she voted no on the resolutions.

## **ADJOURNMENT**

At 8:31 p.m., Mr. Robinson requested a motion to go into Executive Session to discuss legal matters.

Mr. August moved the following:

October 15, 2018

## **EXECUTIVE SESSION**

1. Legal Matters
2. Negotiations
3. Personnel

**Whereas**, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

**Whereas**, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

**Resolved**, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on October 15, 2018 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
  2. Matter in which the release of information would impair a right to receive federal funds.
  3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
  4. Collective bargaining matter.
  5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
  6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
  7. Investigation of violations or possible violations of law.
  8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
  9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
  10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

Mrs. Konner seconded the motion.

Vote all in favor.

**Respectfully submitted,**

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**Steven K. Robinson**  
**Board Secretary**