



## **LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES**

March 18, 2025

Executive Session - Administration Building - 6:00 p.m.

Public Session - Administration Building - 7:00 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room in the Administration Building and via a Facebook livestream. The meeting was called to order at 6:00 p.m. by Seth Cohen, Board President, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 2, 2025 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Members Present: Pamela Chirls (Zoom until 7:15 p.m.), Seth Cohen, Fang Gong, Parul Khemka, Inna Yelisevich and Darcy Bialick

Also in Attendance: Dr. Daniel Fishbein, Jessica Rapp, Lisa Capone-Steiger, Mark Stern, Susan Burman and Joann Goldberg

Mrs. Khemka moved the following:

### **Executive Session**

**Whereas**, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**Resolved**, that the Livingston Board of Education adjourns to closed session to discuss:

- student matters, legal and contract negotiations

Action may be taken upon return to the public session. The full length of the meeting is anticipated to be approximately 60 minutes; and be it

**Further Resolved**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mrs. Gong seconded the motion.

Vote all in favor.

Mr. Cohen reconvened the public meeting at 7:02 p.m.

## Public Hearing on Bond Refunding

Mrs. Rapp explained that the Livingston Public Schools is proposing a bond refunding to achieve significant cost savings for taxpayers. This public hearing is to discuss and receive community input on the proposed issuance of new bonds.

### Key Details:

- **Proposed Bonds:** The district plans to issue new bonds, designated as "School Bonds, Series 2025," with a par amount not to exceed \$39,000,000.
- **Maturity Dates:** These bonds will mature annually from July 15, 2025, to July 15, 2037.
- **Purpose:** The primary purpose of these new bonds is to refund the callable portion of the district's outstanding "Refunding School Bonds, Series 2015."
- **Refunded Bonds:** Specifically, the bonds being refunded are the "School Bonds, Series 2015," with a par amount of \$38,025,000 and maturities from July 15, 2026, to July 15, 2037.
- **Redemption Date:** The redemption date for the series 2015 bonds is scheduled for July 15, 2025.
- **Projected Savings:** The refunding is projected to generate total savings of approximately \$3,900,000 over the life of the bonds, with an estimated average annual savings of \$300,000.
- **Anticipated Sale Date:** The anticipated sale of the Series 2025 bonds is April 9, 2025.

This refunding opportunity allows the district to take advantage of current market conditions to lower its debt service costs, ultimately benefiting Livingston taxpayers. The public hearing provides an opportunity for residents to learn more about the proposal and offer their input.

Since there were no questions from the Board or public on the bond refunding, Mr. Cohen closed the public hearing.

Mrs. Khemka moved the following:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LIVINGSTON IN THE COUNTY OF ESSEX, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$39,000,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS**

**Resolved**, that the Livingston Board of Education approves the resolution as set forth in **Attachment A**.

Mrs. Chirls seconded the motion.

**ROLL CALL VOTE** - Ayes - Mrs. Chirls (via Zoom), Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich,  
Mr. Cohen  
Nayes - None

## **Superintendent's Report**

Dr. Fishbein announced that on the April 8 agenda, we will approve a change to the academic calendar and give back two unused snow days to staff and students. The dates are Monday, April 21, 2025 and Tuesday, May 27, 2025.

In addition, one of the proposed give back days is the day of a board meeting, so we are proposing to adjust the board meeting dates. We will approve the cancellation of the May 27, 2025 meeting and move the June 10, 2025 meeting to June 3, 2025. The June 10th meeting will also be cancelled.

Dr. Fishbein announced that questions that come to the Board through the meeting will be answered by him at the following meeting during the Superintendent's Report.

At the last meeting, we were asked about bringing a company into schools for fundraising. The Board of Education does not get involved in school based fundraising. After the last meeting, he was told that at least one of our schools had previously worked with the company and decided to discontinue working with them in the future.

The questions if the \$200 activity fee would replace fees parents are already asked to pay for clubs and athletics will be addressed during the budget discussion.

The last question asked was if there is money in the coming budget to undergo a security audit. The last time we did this was in 2016. Dr. Fishbein has copies of all of the reports, will review them and get back to the Board.

### Budget Presentation/Discussion

Dr. Fishbein began by explaining that the 2025-2026 budget maintains all programs and staffing currently in place, includes 3.2% salary increases as per agreement with our associations, continues support for technology upgrades and curriculum initiatives, includes a decrease in debt service tax levy and continues to support improvements in school security and the maintenance and improvements to our facilities.

Dr. Fishbein continued that we have restrictions on what our budget can increase at 2% over last year's tax levy but are fortunate that we are able to utilize state approved spending waivers such as banked cap and an insurance waiver. Additionally, today we received the restoration of \$268,225 from the Chapter 44 calculation. Simply, savings in the area of medical insurance were not attributed to savings from Chapter 44 calculation, they were attributed to changing medical plans for the 2024-2025 school year.

Some of the challenges we face with the budget are rising utility, medical, transportation and tuition costs as well as our contractual agreements.

Dr. Fishbein explained that in order to balance the budget, the district plans to expand the Integrated Preschool Program by rearranging classroom spaces at Burnet Hill to accommodate everyone who signs up this coming school year.

Dr. Fishbein added that we also plan to add one time a year activity fees, \$100 and \$200, respectively, at HMS and LHS. For example, if a student participates in five activities in which the district pays for an advisor or a coach, they only pay one activity fee. The implementation of the activity fee will also allow us to bring the middle school sports program back to HMS. We currently carry transportation and administrative costs for the sports program and now the coaches will be employed by the district.

Dr. Fishbein continued that he understands there are other voluntary fees assigned from parent groups that go towards dinners and customized uniforms and that the district fees would not replace parent group fees because activity fees come in as revenue and help defray the cost of the student activities that are paid for by the district. Other districts with student activity fees are West Essex, Madison, Governor Livingston, Westfield, New Providence, Bernards, Kinnelon, Ridgewood, Glen Ridge, Long Hill and Chatham.

Dr. Fishbein continued that we will be increasing our subscription bussing fees from \$810 per year to \$900 per year per student. This fee has not been increased since 2015. Dr. Fishbein recommends there be some increase to this fee on a yearly basis going forward.

Dr. Fishbein also explained that he missed adding this to last week's presentation but we plan to reduce substitutes at the HMS and LHS by providing students with assignments through Schoology and having them report to big spaces to complete them.

Lastly, Dr. Fishbein explained that the use of \$842,473 of banked cap and a health care adjustment waiver of \$1,387,390, as well as the restoration of the \$268,000 due to appealing the Chapter 44 calculator will be used to balance the budget. Without the above mentioned revenue sources, we would have to cut our programs significantly.

Mrs. Khemka confirmed that the new full time positions for the SAC and behaviorist are replacements for their contracted services positions.

Mrs. Chirls asked about the source of the State Aid reduction and Dr. Fishbein explained that it had to do with the enrollment in the area of special education. Annually, the State takes a snapshot of enrollment on October 15 and according to their software, we had a reduction in the number of special education students at that time. There is a lag in timing, so the numbers are comparing 2022-2023 to 2023-2024. Mrs. Rapp added they apply a growth rate and use actual numbers instead of an average and we have a below state average rate.

Mrs. Chirls asked if there is value in advocating for a two tiered system for them to pull the enrollment numbers closer to the date State Aid is released. Dr. Fishbein responded we can always advocate but neither he nor Mrs. Rapp thought dates would change since another report, the ASSA is due on December 1.

The full presentation is available on our website.

## **Board Reports**

Mrs. Chirls thanked everyone involved in putting on the spectacular musical performance of *A Drowsy Chaperone* this past weekend at the high school.

Mr. Cohen and Mrs. Chirls attended the Township's first community meeting last night regarding the future of the Livingston Mall property.

## **Student Representative's Report**

Miss Bialick explained that on March 6, she participated as a Read Across America guest speaker at Burnet Hill. She found it to be a fantastic experience to speak with younger students at Livingston and answer their plethora of questions regarding life in the High School. The excitement and curiosity from this third grade class reminded her how lucky all high school students are to have the wealth of opportunities afforded to them and the dedication that they must display so as to not waste the extraordinary freedom they have been given. Additionally, speaking with elementary schoolers helped demonstrate the importance of connecting across age groups as students in Livingston. This is facilitated by programs at the high school such as Family and Childhood Development, where high school students spend a period helping out in

elementary school classrooms as teaching assistants. Miss Bialick added she feels that the community in Livingston could make more strides to actualizing better communication and cohesion throughout the age groups. The variety of clubs at LHS can promote their events to the entire student population, when appropriate. Additionally, clubs, organizations, and teams in the middle and elementary schools can feel free to reach out to high schoolers for help. From her many discussions with her high school peers, Miss Bialick understands that these kinds of invitations would be warmly accepted, as many high school students are very passionate about giving back to their communities. Miss Bialick concluded her report by thanking Burnet Hill for inviting her to be a reader.

### **Approval of Minutes**

Mrs. Chirls moved the following:

1. Voting Meeting Minutes of February 25, 2025
2. Workshop/Voting Meeting Minutes of March 11, 2025
3. Executive Session Meeting Minutes of December 11, 2024; January 2, 2025; January 14, 2025; January 28, 2025; February 11, 2025; February 25, 2025 and March 11, 2025

Mrs. Khemka seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nayes - None

### **Public Comment**

Jenna Foley, requested WiFi for substitute teachers, which will benefit them when working with students in the classroom.

Qi Ding, announced the LHS girls fencing team won the State Championship for the first time in LHS history, coming from behind to win it all. Mrs. Ding thanked the Board of Education for supporting the athletic programs at the high school.

### **RECOMMENDATIONS FOR APPROVAL**

#### **PROGRAM/CURRICULUM**

Mrs. Khemka moved the following:

#### **1.1 Field Trips**

**Resolved**, that the Livingston Board of Education approves the field trips as shown on ***Attachment B***.

Mrs. Chirls seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nayes - None

## **STUDENT SERVICES**

Mrs. Khemka moved the following:

### **2.1 Out of District Placements**

**Resolved**, that the Livingston Board of Education approves placement for the academic year 2024-2025 for one (1) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment C**.

Mrs. Chirls seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nayes - None

## **BUSINESS**

Mrs. Chirls moved 3.1 to 3.6:

### **3.1 Adoption of the Tentative Budget for School Year 2025-2026**

**Resolved**, that tentative budget be approved for the 2025-2026 school year using the 2025-2026 State Aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2025-2026 Total Appropriations	\$147,356,084	\$2,427,966	\$7,344,550	\$157,128,600
Less: Anticipated Revenues	\$18,898,242	\$2,427,966	\$1,624,699	\$22,950,907
Taxes to be Raised	\$128,457,842	-0-	\$5,719,851	\$134,177,693

And, to advertise said budget in the West Essex Tribune in accordance with the form suggested by the State Department of Education and according to law; and

**Be It Further Resolved**, that a public hearing will be held at the Administration Building, 11 Foxcroft Drive, Livingston, New Jersey, on April 29, 2025 at 7:00 p.m. in a hybrid format for the purpose of conducting a public hearing on the budget for the 2025-2026 school year.

### **3.2 Appropriation of Budgeted Fund Balance**

**Resolved**, that the Livingston Board of Education includes in the tentative budget an appropriation of Budgeted Fund Balance in the amount of \$1,868,484.

### **3.3 Use of Banked Cap**

**Whereas,** the Livingston Board of Education is authorized to utilize banked cap in the amount of \$842,473 in the 2025-2026 budget year; and now

**Be it Resolved,** that the Livingston Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$842,473. The additional funds are included in the base budget and will be used to maintain class sizes as per district policy.

### **3.4 Adjustment for Health Care Costs**

**Resolved,** that the Livingston Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$1,387,390. The additional funds will be used to pay for the additional increases in health benefit premiums.

### **3.5 Capital Reserve Withdrawal**

**Resolved,** that the Livingston Board of Education includes in the tentative 2025-2026 budget a capital reserve withdrawal in the amount of \$5,158,831 for:

Boiler Replacement ROD Grant Projects (MPM, HIL)	\$2,430,650
Milling & Paving sidewalks (HMS, MPM, MPE, BHE, CES, HAR, HES, RHE)	\$670,000
LHS VAT Replacement	\$15,000
LHS Auto Shop floor replacement	\$30,000
LHS FWC Stair replacement	\$35,000
LHS Auditorium Plaster replacement	\$40,000
LHS Grinder Pump replacement	\$50,000
LHS FWC Roof repair	\$30,000
DW Storage sheds	\$12,000
MC Renovations	\$40,000
HMS RTU & mini split replacement	\$90,000
MPM Path rail replacement	\$16,000
MPM Walk in box refrigerator	\$16,000
MPE Skylight cap and repair	\$5,000
MPE gymnasium refresh	\$29,000
MPE & CES hallway painting	\$24,000
BHE Playground fence	\$48,540
Card Readers	\$16,000

HAR classroom floor replacement	\$50,000
Cafeteria tables	\$38,090
HAR office relocation	\$30,000
HIL fascia repair	\$50,000
RHE railing installation	\$14,000
CO RTU replacement	\$30,000
CO property survey	\$40,000
Johnson Controls Metasys Version 12.x installation	\$30,000
Capital Lease Principal Payment	\$1,279,551
Total	\$5,158,831

### **3.6 Travel and Related Expense Reimbursement**

The Livingston Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

**And**, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

**And**, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

**And**, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

**Be it Resolved**, the Livingston Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**Be it Further Resolved**, the Livingston Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$168,550 for all staff and board members for the 2025-2026 school year. The maximum travel expenditure amount for the 2024-2025 school year is \$202,780, of which, \$54,686.07 has been spent and \$29,683.38 is encumbered to date.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Mrs. Khemka seconded the motion.



**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nayes - None

Mrs. Chirls moved 3.7 to 3.12:

### **3.7 Payment of Bills**

**Whereas**, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

**Resolved**, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
10,11,12	Operating Budget (checks 110987-111299; adv 281-291)	\$12,012,789.33
20	Grants (checks 110987-111299; adv 281-291)	\$251,252.67
60	Cafeteria (checks 60091)	\$220,244.57
	<b>TOTAL</b>	\$12,484,286.57

### **3.8 Transfers**

**Whereas**, the Superintendent of Schools recommends certain transfers among accounts in the 2024-2025 budget for February pursuant to Board of Education Policy 6422, now therefore be it

**Resolved**, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10 as shown on **Attachment D**.

### **3.9 Conferences and Overnight Trips**

**Resolved**, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment E**.

**Resolved**, that the Livingston Board of Education approves *David Richards, Ryan Karpack* and *Julianne Caccavale* in chaperoning approximately 8 students participating in the Shell Eco-marathon Americas 2025 at the Indianapolis Motor Speedway in Indianapolis, Indiana from April 2 to 6, 2025.

**Resolved**, that the Livingston Board of Education approves *Katie Baach* to join *Marjorie Duffy, Val Desamours* and *Mike Buonomo* in chaperoning approximately 30 students participating in the New Jersey Key Club District Educational Conference (DECON) in Asbury Park, New Jersey, from April 3 to 5, 2025.

**Resolved**, that the Board of Education approves *Paul Raiz* and *Samantha Aaron* to accompany four students from the Biotechnology Pathway to present their work at the ATEC AlgaePrize Competition in Golden, Colorado, from April 10 through April 13, 2025.

**Resolved**, that the Livingston Board of Education approves the addition of *Katie Baach* to accompany *Guy Rabner* and *Brynn Smith* in chaperoning approximately 16 students participating in the History Bowl National Tournament in Arlington, Virginia from April 24 to 27, 2025.

**Resolved**, that the Livingston Board of Education approves *Daniel Quackenbush, Katherine Collins* and *Michael Buonomo* in chaperoning approximately 23 students participating in the DECA International Competition in Orlando, Florida, from April 26 to 30, 2025.

**Resolved**, that the Livingston Board of Education approves *Adam Berryann, Catherine Steege* and *Nicole Rothman* in chaperoning approximately 18 students attending Construction Industry Career Day in Edison, New Jersey on May 28, 2025.

### **3.10 Academic Calendar - 2026-2027**

**Resolved**, that the Livingston Board of Education approves the 2026-2027 Academic Calendar as shown on **Attachment F**.

### **3.11 Student Safety Data System**

**Resolved**, that the Livingston Board of Education, accepts the Student Safety Data System report as presented for Report Period 1 of the 2024-2025 school year as shown on **Attachment G**.

### **3.12 Bylaws, Policies and Regulations**

**Resolved**, that the Livingston Board of Education approves the following policies and regulations for first reading:

Policy #1110 - Organizational Chart (with revisions)  
Policy #5111 - Eligibility of Resident/Nonresident Students (M) (with revisions)  
Regulation #5111 - Eligibility of Resident/Nonresident Students (M) (with revisions)  
Policy #5337 - Service Animals (new to district)  
Policy #8600 - Student Transportation (M) (with revisions)  
Regulation #8600 - Student Transportation (M) (with revisions)

**Resolved**, that the Livingston Board of Education approves the following Bylaws, Policies & Regulations for second reading and adoption:

Policy #5512 - Harassment, Intimidation, or Bullying (M) (Revised)  
Policy #5516 - Use of Electronic Communication Devices (Revised)  
Policy #5530 - Substance Abuse (M) (Revised)  
Regulation #5530 - Substance Abuse (M) (Revised)  
Policy #5533 - Student Smoking (M) (Revised)  
Regulation #5533 - Student Smoking (New to District)  
Policy #7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)  
Regulation #7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)  
Policy #9320 - Cooperation with Law Enforcement Agencies (M) (Revised)  
Regulation #9320 - Cooperation with Law Enforcement Agencies (M) (Revised)

Mrs. Khemka seconded the motion.

Dr. Fishbein reviewed the report under Resolution 3.11, explaining that twice a year, we are required to provide this report to the public.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nayes - None

## **PERSONNEL**

Mrs. Khemka moved the following:

### **4.1 Resignations & Retirements**

**Resolved**, that the Livingston Board of Education accepts the resignations of:

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Location</b>	<b>Last Day of Employment</b>
<i>Mary Dyer</i>	Elementary School Teacher	Resignation	MPE	June 30, 2025
<i>Fiona Matear</i>	TOSD	Resignation	MPE	June 30, 2025

*\*as amended from a previous agenda*

### **4.2 Leaves of Absences**

**Resolved**, that the Livingston Board of Education approves the leaves of absences of:

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>LOA w/pay and benefits</b>	<b>LOA w/o pay, but with benefits (if applicable)</b>	<b>Extended LOA w/o pay or benefits</b>	<b>Return Date</b>
<i>Veronica Terrana</i>	LHS	Teacher of Italian	8/25/2025-9/3/2025	9/4/2025-11/28/2025**	NA	12/1/2025
<i>Daniel King</i>	LHS	Teacher of Music	3/26/2025-4/4/2025 & 4/22/2025-4/30/2025**	NA	NA	4/7/2025 5/1/2025
<i>Emily DeStefano</i>	HMS	SAC	6/3/2025-6/30/2025 & 8/25/2025-9/8/2025**	9/9/2025-11/14/2025**	11/17/2025-2/4/2026	2/5/2026
<i>Diane Miranda-Evangelista*</i>	HMS	School Nurse	3/3/2025-4/16/2025 & 8/25/2025-8/29/2025**	4/17/2025-6/30/2025**	NA	9/2/2025
<i>Jessica D'Annunzio *</i>	Collins	Elementary School Teacher	3/17/2025-5/19/2025	5/20/2025-5/22/2025 & 5/23/2025-10/16/2025**	10/17/2025-6/30/2026	9/1/2026 (or the first day for staff for 2026-2027 school year)
<i>Diane Sigalas*</i>	LHS	Teacher of Biology	2/12/2025-4/18/2025	4/21/2025-6/30/2025**	NA	8/25/2025
<i>Neeraja Rao</i>	Transportation	Bus Aide	2/21/2025-3/3/2025(.5)	NA	3/3/2025(.5)-5/21/2025	5/22/2025
<i>Andrew Greenberg*</i>	LHS	Teacher of Math	6/16/2025-6/24/2025 & 8/25/2025-11/07/2025**	NA	NA	11/10/2025

Tucker, Erica*	Harrison	Instructional Aide	1/2/2025-1/8/2025	NA	1/9/2025-4/4/2025	4/7/2025
Ann Marie Mansfield*	RHE	Kindergarten Aide	1/21/2025-1/27/2025(.5)	1/27/2025(.5)-4/18/2025**	NA	4/21/2025

\*as amended from a previous agenda

\*\*Designates time counted toward NJFLA/FMLA

#### 4.3 Appointments

**Resolved**, that the Livingston Board of Education approves the applications indicated below (\*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Sabina Sessa	LHS	LDT-C	First Year Tenure Track	A. Herekar	MA	15	\$98,000 (prorated) **	4/28/2025
Limuele Jonathan Recio	COL	Elementary School Teacher	Leave Replacement	V. Kenney	BA	1	\$55,390 (prorated)	4/7/2025
Axel Marrero*	HMS/LHS	Teacher of Spanish	Leave Replacement	C. Netti & C. Hendricks	BA	3	\$57,090 (prorated)	3/3/2025-4/18/2025
Axel Marrero	LHS	Teacher of Spanish	First Year Tenure Track	C. Hendricks	BA	3	\$57,090 (prorated)	4/21/2025-6/30/2025

\*as amended from a previous agenda

\*\*salary will remain the same for the 2025-26 SY

**Resolved**, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TAs and Instructional Aides as listed on **Attachment H**.

#### 4.4 Substitutes

**Resolved**, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2024-2025 school year:

##### Teachers

Jacob Bernstein  
Fiona Cummings  
Molly Cullim  
Oi Ling Ellen Tam  
James Brandt

##### Custodial

Paul Jost (\$18.50/hr)  
Victoria Santos (\$18.50/hr)  
Vasil Pashollari (\$18.50/hr)

##### IT Support for LBOE Meetings

Robert McConnon (\$250 per meeting)

**Resolved**, that the Livingston Board of Education approves the appointment of the individual(s) listed below to serve as long-term substitutes as reflected below:

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
<i>Colleen Cornell</i>	LHS	Cooperative Education Coordinator	Long-Term Sub	NA	\$200/day	4/21/2024-6/20/2024
<i>Elizabeth Crocker</i>	LHS	Cooperative Education Coordinator	Long-Term Sub	NA	\$200/day	4/21/2024-6/20/2024
<i>Bettina Plesnitzer</i>	LHS	Teacher of Health & PE	Long-Term Sub	T. Mantone	\$345/day	4/21/2025-5/2/2025
<i>Suzanne DiTacconi</i>	MPE	Elementary School Teacher	Long-Term Sub	I. Gardner	\$317/day**	3/24/2025-6/30/2025
<i>Meghan Dufford*</i>	RHE	Kindergarten Aide	Long-Term Sub	A. Mansfield	\$141/day	1/22/2025-4/11/2025

*\*amended from previous agenda*

*\*\*to be paid the difference between their current daily rate and the rate quoted above*

#### **4.5 Extra Period Assignments**

**Resolved**, that the Livingston Board of Education approves the extra period assignments as listed on **Attachment I**.

#### **4.6 Contract Adjustments**

**Resolved**, that the Livingston Board of Education approves the contract adjustments as listed on **Attachment J**.

#### **4.7 Stipends**

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment K** for athletic stipends at Livingston High School for the 2024-2025 school year in accordance with the contract between the LBOE and the LEA.

**Resolved**, that the Livingston Board of Education rescinds the appointment of *Robert Gillo* to the Spring Strength Training stipend at Livingston High School for the 2024-2025 school year.

**Resolved**, that the Livingston Board of Education approves the individuals on **Attachment L** for co curricular stipends at Livingston High School for the 2024-2025 school year in accordance with the contract between the LBOE and the LEA.

#### **4.8 Mentor Fees**

**Resolved**, the Livingston Board of Education amends the individuals on **Attachment M** listed as assigned mentors to receive payment in accordance with the schedule listed.

#### **4.9 NJDOE High Intensity Tutoring Grant**

**Resolved**, that the Livingston Board of Education approves the individuals listed on **Attachment N** to be paid for work performed in the High Intensity Tutoring program at the rate of \$64.94 per hour (not to exceed 2 hours per person per day for the duration of the program). The program will run from January 15, 2025 - June 12, 2025. These positions are funded through the NJDOE High Intensity Tutoring Grant. (acct #20-451-100-100-1033-12)

#### **4.10 Job Descriptions**

**Resolved**, that the Livingston Board of Education approves the following job descriptions:

Head Custodian  
Custodian  
Maintenance Worker

Mrs. Chirls seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nays - None

### **MISCELLANEOUS**

Mrs. Chirls moved the following:

#### **5.1 HIB Report**

**Resolved,** that the Livingston Board of Education accepts the findings of HIB cases.

#### **5.2 Suspension Report**

**Resolved,** that the Livingston Board of Education approves the Suspension Report for the months of December 2024, January 2025, and February 2025.

Mrs. Khemka seconded the motion.

**ROLL CALL VOTE:** Ayes - Mrs. Chirls, Mrs. Gong, Mrs. Khemka, Mrs. Yelisevich, Mr. Cohen  
Nays - None

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **ADJOURNMENT**

At 7:41 p.m., Mrs. Khemka made a motion to adjourn the meeting.

Mrs. Chirls seconded the motion.

Vote all in favor.

**Respectfully submitted,**

  
\_\_\_\_\_  
**Jessica Rapp**  
**Board Secretary**

March 18, 2025